



KENTUCKY TRANSPORTATION CABINET  
Department of Vehicle Regulation/Division of Motor Carriers  
P.O. Box 2007, Frankfort, KY 40602-2007  
Phone: (502) 564-4127 (8:00 A.M.–4:30 P.M. EST)  
Walk-ins: 8:00 A.M. – 4:00 P.M.  
<http://transportation.ky.gov/dmc>

TC 95-571  
Rev. 11/07

## 2008 INTERNATIONAL FUEL TAX AGREEMENT (IFTA) LICENSE **RENEWAL**

Business Name and Address: \_\_\_\_\_

To obtain a current copy of the *IFTA Compliance Manual*, visit our website <http://dmc.kytc.ky.gov/tax/>. If you do not have access to Internet, call our office to have a copy mailed to you (502-564-4127 or 502-564-4150).

**To Ensure Receipt of This Authority Before the Expiration of Your Current Authority,  
Please Return Prior to **November 30, 2007**.**

**TOTAL NUMBER OF DECAL (SETS) ISSUED FOR 2007:** \_\_\_\_\_

**TOTAL NUMBER OF DECAL (SETS) REQUESTED FOR 2008:** \_\_\_\_\_

**IF YOUR IFTA LICENSE NUMBER IS NOT LISTED ON THE TOP  
RIGHT CORNER, PLEASE LIST YOUR LICENSE NUMBER HERE:** \_\_\_\_\_

**DOT NUMBER:** \_\_\_\_\_ **IRP NUMBER:** \_\_\_\_\_ **IRP STATE:** \_\_\_\_\_

In order to maintain an active license for Kentucky operations, I agree to keep records supporting the figures shown on the quarterly tax returns. I shall maintain the records for a period of 4 years from the date of the return or the date I filed the return, whichever is later. All returns are subject to audit by the Transportation Cabinet. The records consist of fuel and mileage records as supported by Kentucky Revised Statute 138.680.

- **Over-the-road purchase receipts must contain:**  
Name of purchaser (company) ♦ Date of purchase ♦ Name and address of seller ♦ Type of fuel purchased ♦ Price per gallon ♦ Unit number of vehicle in which fuel was placed ♦ Or an automated vendor generated list indicating all of the above information
- **Bulk-fuel purchases/withdrawal information must also include:**  
Purchase records substantiating tax was paid on all taxable fuel disbursements ♦ Date fuel was placed in vehicles ♦ Number of gallons withdrawn ♦ Unit number of vehicle in which fuel was placed
- **Mileage records must be kept on all qualified vehicles on an individual basis. An acceptable source document must include:**  
Taxpayer's name ♦ Date of trip (starting and ending) ♦ Vehicle unit number and, if applicable, the vehicle's fleet number ♦ Trip origin and destination (including city and state) ♦ Routes of travel ♦ Trip beginning and ending odometer reading ♦ Total trip miles or kilometers ♦ And mileage by jurisdiction for each qualified vehicle.

**NOTE:** If driver's logs are the primary source document for mileage records, they shall be maintained for the 4-year period. Failure to maintain records can result in license cancellation and assessment based on the best information available to the Transportation Cabinet.

**\*\*\* FAXED COPIES NOT ACCEPTED \*\*\***  
**Original must be mailed.**

\_\_\_\_\_  
**OWNER OR AUTHORIZED SIGNATURE**

\_\_\_\_\_  
**DATE**

(\_\_\_\_\_)\_\_\_\_\_  
**PHONE**

If you cannot sign and attest to maintaining these records or if you have questions about record-keeping requirements, contact the Division of Audits at (502) 564-6760.

If using overnight delivery services, please send to: Division of Motor Carriers, 200 Mero Street, Frankfort, KY 40622.